School Board
Cunderdin District High School

DATE:	20 February 2024	**CHAIRPERSON:**	Tracey Irving
TIME:	5.03pm	**MINUTE SECRETARY:**	Pauline Smart

ATTENDEES:	Paul Jasper, Tracey Irving, Jaimee Tindal, Todd Harris, Shannon Chant, Cameron Hill, Kaylee Hamilton and Julie Mussared
APOLOGIES:	Lisa Jasper and Dan Byrne

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	**Welcome** **Apologies** **Confirmation of the Agenda**	**Chairperson**	Tracey Irving welcomed all to the new 2025 School Year especially Keylee Hamilton as the newest Member of the Board. Tracy also congratulated Paul and Cameron on their positions for the 2025 school year.	
2.	**Disclosure of interest**	**Chairperson**	Nil	
3.	**Minutes of previous meeting**	**Chairperson**	Minutes from the previous meeting held 28 November 2023 were presented and the Board accepted them as a true and correct record. Moved: Todd Harris Seconded: Jaimee Tindal	
4.	**Actions arising from previous meeting**		Presentation Evening – the change from evening to morning had some positive comments. The school will continue to refine the program. A positive for the school was better student attendance and Accessibility of the student toilets. Members felt that the combination of the upper years working with the lower years for their performances on the night was a very good idea. A suggestion was made to have Year ¾ awards then and item Year 5/6 awards and then item to keep the students engaged in the event.	
5.	**Correspondence Out/In**	**Secretary**	Nil	

	Principals Report **Staffing Profile and Class Structure**	**Principal**	Principal's Report was tabled and discussed at length. As at Census we have 150 students enrolled with 1 being marked as not for Census = 149 students in total for funding. Meghan Couper and Ben Air are in Fixed Term positions, backfilling teachers on Maternity Leave. Peta Hill is backfilling Rachel Subhaya position. The school will be holding test for up to Year 8 with Naplan also assisting with testing up to Year 10. New Business Plan to take a more balanced approach with Numeracy and Literacy. Solar Farm approached the school to see about installation of solar panels on the school roof. They are seeking a quote but will need to meet all Dept guidelines if it is to happen. P & C will be approached on the following: • P & C Levy to change from $20 per family to $110 per child • Quote being sort for Refrig air con in a classroom – waiting on quote. • Turf to go down in the K/P - parents to help. • School is seeking quotes for white sand to fill sand pits – possible assistance from parents to cut on costs. • Camp Fundraising – large events to go through P & C • Yr 6 Graduation – Possible reducing the Yr 6 Grad dinner to something a little more affordable to all families at that time of the year. • Abolish the Year 6 Graduation T Shirt – again to reduce the costs to parents. Our school caters from K to Yr 10. • Yr 10 shirt/jacket remains (suggestion by Principal to go through ISC Sportswear so that Parents can order online.	Principal
	Finance	**MCS**	Pauline tabled the 2024 School Budget for the school board to endorse. Finance Committee have already approved this budget. A lengthy discussion was held. Moved: Pauline Smart Seconded: Kaylee Hamilton School Board endorsed	

	Business Plan Review	**Principal**	The principal displayed the working BP on the IWB and a discussion was held. Currently ours is quite complicated and this is to be made much clearer and easier to read. Staff would like to change a world in the Vision statement and this will be done. Our 4 values will not change. The focus will be over 6 not 4 domains. If you have any further questions please speak to the Principal, Mr Paul Jasper. This is to be presented to the Board in Term 2.	Principal
	PBS Update	**Assoc Principal**	Positive Behaviour Support The school staff are looking at focussing on what is working and NOT on what is not working. Cameron will be working with Jarrod Kayler-Thompson, Growth Coaching so that he will then implement the program to teachers across the high school. Play is the Way – Also staff were involved in the training in 2023. How to teach, regulate behaviour and social and emotional development. Play as the Way facilitators have retired but are happy to share their resources with the school. Using this program staff have noticed improvement in both the primary and secondary students. PBS Committee are looking towards further training. After viewing the Deputies Wheatbelt meeting the big focus in the wheatbelt is “The Circle of Courage”. That is students having a sense of belonging. PBS Committee are looking at ways to motivate the students into good decision making. This will allow the students to take ownership on their own actions. Possibly some form of raffle ticket.	

			It was also stated that the PBS committee would like to make the program more transparent to the community: Website Facebook Bandicoot	
	Reports and Operational Matters Building and Facilities	**MCS**	Primary Shade – This has been completed and the fence should come down on Saturday, 24 Feb. A little bit of tidying up on the North side is to happen but the students should be able to access the playground.	
	Other Business		Heat Policy – Extreme Weather Policy states that schools will remain open. During heat the students will be undercover or in classes and encouraged to drink water.	
		Mr Harris	The shire realises that housing in the Cunderdin Shire is an issue and are working to improve this issue.	
		Chairperson	Terms of Reference was given to all members. Please have a look at this document as it will be reviewed at the next meeting.	Board Members

NEXT MEETING:	Tuesday, 30 April	**MEETING CLOSED:**	6.30pm	**SIGNED:**	