School Board
Cunderdin District High School

DATE:	12 August 2025	**CHAIRPERSON:**	Tracey Irving
TIME:	5.02pm	**MINUTE SECRETARY:**	Pauline Smart

ATTENDEES:	Jonathon Arnott, Paul Jasper, Pauline Smart, Tracey Irving, Todd Harris, Shannon Chant, Kaylee Hamilton, Julie Mussared, Lisa Jasper, Dan Byrne and Adam Whisson
APOLOGIES:	

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	**Welcome** **Apologies** **Confirmation of the Agenda**	**Chairperson**	Tracey Irving welcomed all to the meeting.	
2.	**Disclosure of interest**	**Chairperson**	Nil	
3.	**Minutes of previous meeting**	**Chairperson**	Minutes from the previous meeting held 27 May 2025 were presented and the Board accepted them as a true and correct record. Moved: Todd Harris Seconded: Adam Whisson	
4.	**Actions arising from previous meeting**		N/A	
5.	**Correspondence Out/In**	**Secretary**	Letter from Department of Education Executive Director, Strategy and Policy, Rachelle Lee Advising the school of the next Public Review for CDHS Term 1, 2026.	Advise
	Principals Report **Staffing Profile and Class Structure**	**Principal**	Principals had been emailed and was tabled and discussed. Teaching Quality – How the school will be analysing Naplan results that came out in Term 3 Week 3. Large number of students regionally have been diagnosed with ADHD.	Informed

			Small Group Tuition Project – Union wanting smaller numbers in classrooms. This program has been offered to 350 schools of which CDHS is one. The school has been given funding to cover a teacher for 1 day per week to assist students that require extra support. This will commence in Week 6 of this Term. There is a PD later in Term 3 regarding this program. Naplan Results – These were discussed. They offer a clear indication of the direction we need to look to help students. Wheatbelt PBS (Positive Behaviour School) Co-ordinator attended CDHS in Week 3. They were very impressed with the achievement that has been made in this area. Significant increase in Special Needs Education Assistants. Lead Education Assistant has been established. This position has been created to assisted in the implementation of an Auslan program. CSHS will be submitting an application to be considered for a WA Education Award – Disability and Inclusion. Funding Diagnosis – 7 Levels of Funding Autism/Social Constraints possible Level 2/3 Profoundly Deaf Level 7 Funding of students is considered on their individual diagnosis. School Development Day – 25 August 2025 EASA – The East Avon Sports Committee will be looking at carnivals going forward – ie Social Opportunities, Parent Volunteers and which schools will take part going forward. Security Cameras – The school is looking at installing Security Cameras prior to the end of the School Year.	Informed Informed Informed
	Finance	**MCS**	The School Financial Summary and Cash Report was tabled and discussed. Pauline moved that the Board notes the presentation of the financial reports. Moved: Pauline Smart Seconded: Julie Mussared	

	Terms of Reference	**Chairperson**	This was presented again at the meeting. This is to be emailed out to the Board Members again. Tracey requested that all board members read the updated Terms of Reference, and the Board will vote at the next meeting if they wish to accept this updated document. If you have any questions, please consult the Board Chair or Principal.	To be voted at the next Board Meeting.
	Reports and Operational Matters Building and Facilities	**MCS**	Earthquake Damage – The school was unsuccessful with their application for Earthquake Damage. Two small Glass Ceilings in the MCS Store and Cleaners Store are to be replaced in the October Holidays.	
	Other Business	**Mr Harris**	Shire Update: Shire upgrades are progressing ie pathways, shire homes, cricket nets and quotes for construction of cover over the town courts. A requirement of using the new shire bus is that all drivers are to undertake a Bus Induction Process. The school is aware of this.	
		Principal	Board Tenures Tracey Irvings tenure finishes at the end of 2025. (parent rep) Dan Byrne's tenure finishes at the end of 2025. (community rep) Dan will be moving to Perth and will possibly be finishing up prior to the end of the year. Dan thanked the Board for their efforts during his time on the Board and said that he had enjoyed his time. The Principal thanked Dan and said that from a school perspective the students had enjoyed working and building a repour through the school and the Youth Council.	

NEXT MEETING:	Tuesday, 25 November	**MEETING CLOSED:**	6.03pm	**SIGNED:**	